



2021 – 2022 | Internship Program

Women of Law invites outstanding applications for its 2021-2022 Women of Law Internship Program. Women of Law encourages applications from women minority law students in the Houston area who will graduate in December 2021, May 2022, or December 2022 (current 2Ls). *Applications are due Tuesday, May 25, 2021.*

About Women of Law

Women of Law is a social media-based platform designed to inspire, encourage, and propel women forward in the legal profession. Since our founding in 2017, we have provided our followers with free resources, tools, and meaningful network opportunities with women attorneys in Houston and around the globe.

The Internship Program: Harris County Courts

Women of Law is currently seeking candidates to serve as a judicial intern in the **310th District Family Court in Harris County for The Honorable Sonya L. Heath**. Applicants should have an interest in family law and related matters and should have excellent legal research and writing skills. Driven, enthusiastic, and personable law students are encouraged to apply.

The Women of Law Harris County Courts Internship is a semester-long position at **20 hours per week**. In total, three (3) candidates will be hired—one for each semester of the 2021–2022 academic year (Summer 2021, Fall 2021, and Spring 2022). The start and end date for each internship will be determined based on the needs of the Court and can be discussed with Judge Heath during the interview process.

Roles and Responsibilities

Applicants should have strong research and writing skills, an interest in family law, and a commitment to public service and professionalism. Interns will prepare memoranda of law, draft opinions and orders, and assist in preparing for hearings and trials. They may also be asked to perform some administrative tasks. Interns will have the opportunity to work directly with the Judge and her staff and observe a variety of family law proceedings.

Compensation

Interns will be employed through the Harris County Courts and will be compensated at an hourly rate of \$12.98. Interns will receive no county benefits, sick leave, or vacation. Interns will not be issued Harris County ID cards, office keys, or long distance codes. All interns will be subject to a background check and drug testing.

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How to Apply

Applicants should prepare: (1) a cover letter indicating which semester the applicant is applying for; (2) a resume, (3) an unofficial law school transcript, (4) a writing sample, and (5) a personal statement about your interests in family law and why you would be a good fit for this position.

The writing sample should be legal in nature (brief, memorandum, or research paper) and should be the applicant's own work, not a collaborative piece or something heavily edited by someone else. Please send an excerpt not longer than 6 pages.

Letters of recommendation are welcome and encouraged, but please limit submissions to a maximum of two letters.

Please submit applications electronically, via email, with documents attached in PDF form to **womenoflawapps@gmail.com** with the subject line "Women of Law Harris County Courts Internship."

Please direct cover letters to Kristy Blurton, Women of Law Internship Chair.

Applications are due Tuesday, May 25, 2020.

Next Steps

All applications will be screened by the Women of Law Internship Committee and top candidates will be forwarded to Judge Heath for in-person interviews. All hired interns are expected to attend the 3rd Annual Women of Law Women in Charge Networking Brunch, date and time TBD, at The Ballroom at Bayou Place in Downtown Houston. Interns will receive complimentary admission to the Brunch.

Please direct all questions to Kristy Blurton at womenoflaw1@gmail.com.